

Neil Armstrong Middle School PTO

Event Report

Event Name: _____ Date: _____

Committee: _____ Chair: _____

Budget: _____ Profit/Loss: _____

Vendor(s) Used:

Planning Details:

Advice for Next Year:

Other Information:

Expenses: _____

Income: _____

Attach copies of flyers, ads, receipts or any other useful information. Thank you!